



Sue Brix, Board President
Susan Saephanh, Board Vice-President
Kyle Joes, Board Trustee
Damaris Stevens, Board Trustee
Mike Stuart, Board Trustee

UNIVERSITY PREPARATORY SCHOOL
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, NOVEMBER 5, 2025
5:30 pm – Call to Order
5:30 pm – Open Session

Mission and Vision: University Preparatory School is an educational community invested in developing confident, capable, and compassionate citizens; its mission to immerse all students "in rigorous academics and meaningful extra-curricular activities" is supported by a collaborative and close-knit community of staff, students and parents and is based upon educational research and professional experience. The faculty and staff work together to provide students with many opportunities to excel academically and develop their potential as educated leaders and citizens in the 21st century through a rich and varied extra-curricular program. This vision is supported by offering a seven period day to students from grades 6 through 12 so that they may pursue academic interests, such as studying multiple world languages or continue their development in the arts, including dance, drama, art, and music. The objective of this mission is to enable all students to become self-motivated, competent, and lifelong learners.

CALL TO ORDER • OPEN SESSION
5:30 P.M.

1. CALL TO ORDER (5:30 P.M.)
2. OPENING BUSINESS
 - 2.1 Pledge of Allegiance
3. STUDENT/STAFF HIGHLIGHTS
 - 3.1 Musical
 - 3.2 Core Department
 - 3.3 Panthers of the Quarter
4. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. As a Rule of Conduct, no person shall orally initiate complaints against individual employees of University Preparatory School at a public meeting of the Board. Such complaints shall be presented to the Superintendent/Principal and/or Board in writing signed by the complainant. Complaints, if presented to the Board directly, will be referred to the Superintendent/Principal for investigation. Citizens should contact the Superintendent/Principal for complaint procedures regarding employees.
5. APPROVAL OF AGENDA ITEMS/ORDER
6. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

6.1 CONSENT ITEMS

- 6.1.1 Request Approval of October 8, 2025 Regular Meeting Minutes
- 6.1.2 Request Approval of Overnight/Out of State Field Trip: Girls Basketball to Los Angeles, CA December 31, 2025-January 4, 2026
- 6.1.3 Request Approval of Overnight/Out of State Field Trip: 8th Grade to East Coast, June 6-13, 2026
- 6.1.4 Request Approval of Overnight/Out of State Field Trip: Boys Basketball to Maui, HI January 1-6, 2026

6.2 HUMAN RESOURCES - ACTION/DISCUSSION

- 6.2.1 Human Resources Action Report

7. REPORTS

- 7.1 SUPERINTENDENT/PRINCIPAL REPORT
- 7.2 BUSINESS REPORT

8. ACTION/DISCUSSION ITEMS

- 8.1 ADMINISTRATIVE – ACTION/DISCUSSION
 - 8.1.1 CAASPP Test Scores Update (INFORMATION)
 - 8.1.2 Request Approval of Title IX Temporary/Interim Coordinator (DISCUSSION/ACTION)

9. SUGGESTED FUTURE AGENDA ITEMS

10. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

11. ADJOURNMENT

IMPORTANT UPCOMING EVENTS

Next School Board Meeting

December 10, 2025

PURSuing EXCELLENCE TOGETHER